KINGDOM OF MOROCCO

MINISTRY FOR THE REFORM OF THE ADMINISTRATION AND THE CIVIL SERVICE

COUNCIL OF EUROPE

CONSEIL DE L'EUROPE

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EUROPEAN COMMISSION FOR DEMOCRACY THROUGH LAW (VENICE COMMISSION)

in co-operation with

THE MINISTRY FOR THE REFORM OF THE ADMINISTRATION AND THE CIVIL SERVICE OF THE KINGDOM OF MOROCCO

Regional seminar for senior public officials

UniDem Med

"IMPROVING THE RELATION BETWEEN THE ADMINISTRATION AND THE CITIZENS : A DEMOCRATIC IMPERATIVE"

Rabat, Morocco

23 – 26 April 2018

IMPROVING THE QUALITY OF PUBLIC ADMINISTRATION: SIMPLIFYING ADMINISTRATIVE PROCEDURES

by

Mr Andraz PERNAR

(Ministry of Public Administration, Slovenia)

Ensuring Sustainable Democratic Governance and Human Rights in the Southern Mediterranean

Funded by the European Union — Implemented by the Council of Europe

EUROPEAN UNION — CONSEIL DE L'EUROPE

REPUBLIC OF SLOVENIA
MINISTRY OF PUBLIC ADMINISTRATION

Simplifying administrative procedures through better regulation

Andraž Pernar

Ministry of Public Administration of Slovenia

Legal framework

- Access to Public Information Act (2006)
- Resolution on Legislative Regulation (2009)
- Rules of Procedure of the Government of the Republic of Slovenia (amendments in 2006 and 2010)

Manuals, guidelines

- Manual for planning and implementation of consultative processes (2015)
- Guidelines for stakeholder involvement in the preparation of regulations (2015)

ICT tools

1. eGovernment Portal and the eDemocracy sub-portal

The sub-portal enables citizens to actively cooperate and take part in the decision-making process

- It is linked to a IT supported decision-making procedure system (IPP) used by ministries and government agencies to prepare draft regulation
- It keeps interest groups and citizens informed about the situation of the regulation, including the draft text
- The public can give their comments, opinions and suggestions on the regulation proposal material that has been published

REPUBLIC OF SLOVENIA
MINISTRY OF PUBLIC ADMINISTRATION

PREDLOGI PREDPISOV

Vaše mnenje šteje! Sodelujte pri pripravi predpisov s svojimi mnenji, predlogi, pripombami in pobudami predlagateljem predpisov in odločevalcem.

2.848 REZULTATOV

Razvrsti po **Datumu spremembe** Številu komentarjev

Stanje/datum spremembe	Vloga
11. 5. 2017	Podzakonski akti vlade Uredba o načinu izvedbe preselitve oseb, ki so v Republiko Slovenijo sprejete na podlagi kvote in delitve bremen med državami članicami Evropske unije Ministrstvo za notranje zadeve Predlog
11. 5. 2017	Podzakonski akti vlade Uredba o pravicah prosilcev za mednarodno zaščito Ministrstvo za notranje zadeve Predlog
11. 5. 2017	Zakoni in drugi akti Državnega zbora **Zakon o Prešernovi nagradi**

ISČITE PODROBNEJE

KOMENTIRANJE

- Prikažite samo osnutke, ki jih je mogoče komentirati

INSTITUCIJA

Vse institucije

VRSTA PREDPISA

- **Vse vrste**
- Zakoni in drugi akti Državnega zbora
- Podzakonski akti ministrstev in vladnih služb
- Podzakonski akti vlade

STANJE PREDPISA

- **Vsa stanja**
- V pripravi
- Predlog
- Sprejet

ICT tools

2. predlagam.vladi.si (*I suggest to the government*)

Participatory tool for citizens to address issues that they themselves perceive as needing government action or involvement

- Introduced by the Government Communication Office of Slovenia in 2009
- The site allows citizens to communicate directly with their government and among themselves on important issues
- Citizens can submit new ideas, discuss them in an open forum, and express support for other ideas by voting.
- 13,000 registered users, responsible for 5,000 suggestions, 33,000 comments and 72,000 votes

REPUBLIC OF SLOVENIA
MINISTRY OF PUBLIC ADMINISTRATION

- The project "Strengthening capacity to implement regulatory impact assessment and public involvement in preparation and implementation of public policies„
  - trainings of public officials on the planning and implementation of consultative processes (May 2015)
  - more than 130 basic-skilled public servants
  - 18 trainers who are responsible for the training of public servants in ministries where they are employed
  - in 2017, the training will be a permanent module in Administrative Academy.

- Preparation of simple and practical tools and guidelines for public servants at national and local level
  - Guidelines for municipalities on public participation in the drafting of regulations at the local level (2017)
- Active awareness raising among citizens about the possibilities of participation
- Publishing and making relevant information accessible to affected groups and thereby enabling them the capabilities needed to participate and deliberate well
- "Plain language" drafting requirements

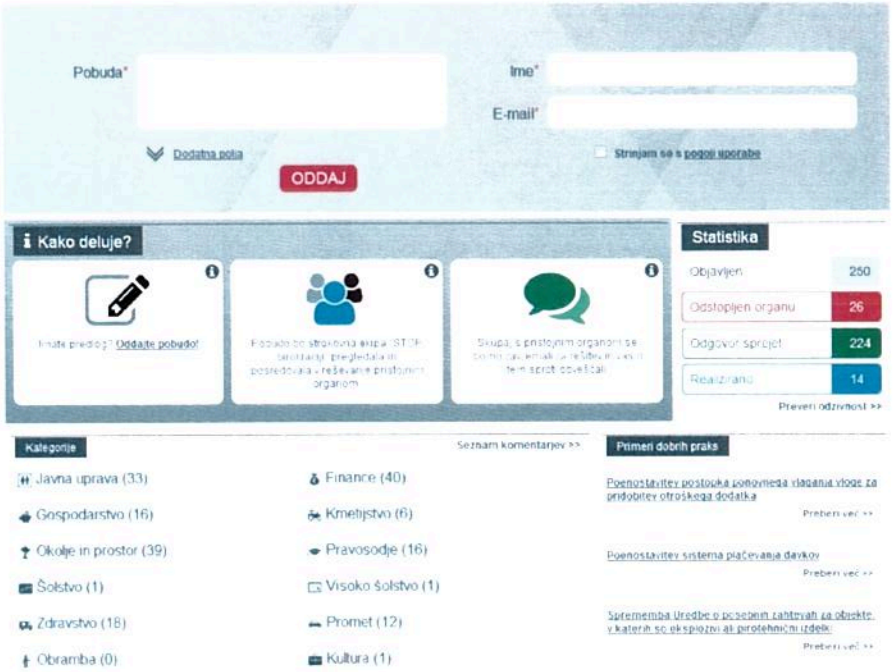
ICT tools

3. Stop the Bureaucracy portal

Aimed at improving business environment and enhance the impact of entrepreneurship on the process of drafting and adoption of regulations

- Via the web portal, users may submit their proposals for eliminating burdens and simplifying procedures
- Proposals or comments are assigned to the competent ministries
- Possibilities for implementation are published on the portal

STOP Birokraciji.si
Naslovnica | O portalu | Kontakt | English
REPUBLIKA SLOVENIJA
AKTUALNE POBUDE in PREDLOGI
Spremembe predpisov boljši predpisi
MSP test
Birokracija - STOP!
VIDEO STOP birokraciji
Metodologija
ENOTNA ZBIRKA UKREPOV
Že realizirani ukrepi
Pogoji za dejavnosti/poklice v RS
Publikacije
Komentarji in pobude
Ankete
REŠENI PRIMERI
Mediji o nas
Arhiv
Tudi vi lahko prispevate k boljšim predpisom
Začrtajmo pot z manj ovirami
Pošljite nam ga!
EVROPSKA UNIJA
Statistika
Objavljen 447
Odstopljen organu 40
Predlog sprejet 11
Predlog sprejet in zaključen 361
Realizirano 35
Preveri odzivnost >>
Zadnje novice
Izpostavljeno
Izberite kategorijo
SOS REŠI TEŽAVO Z DRŽAVO PoslovniSOS
ODDAJ KOMENTAR
STOP Birokraciji.si
PREVERI ODZIVNOST



- PROPOSALS, INITIATIVES AND PROBLEMS SUBMITTED BY CITIZENS AND ENTREPRENEURS,
- ASSIGNMENT OF PROPOSALS TO COMPETENT MINISTRIES,
- AVERAGE FEEDBACK TO USERS IN 13 DAYS,
- BEST PRACTICES.

GET INVOLVED – SUGGEST SOLUTIONS – REACH YOUR GOALS

Preveri odzivnost >>

Kategorije

Seznam pobud >>

- Poslovni SOS (38)
- Finance (83)
- Okolje in prostor (54)
- Šolstvo (2)
- Zdravstvo (29)
- Obramba (0)
- Kohezija (0)
- Statistika (0)
- Javna uprava (55)
- Kmetijstvo (14)
- Pravosodje (28)
- Visoko šolstvo (2)
- Promet (21)
- Kultura (1)
- Sociala (27)
- Delovno pravno (47)

Rešeni primeri

Zavarovalnicam omogočiti dostop do fotografij iz prometne nesreče iz FIO evidence

Preberi več >>

Dnevne prijave upokojencev na ZZZS

Preberi več >>

e-Javno naročanje

Preberi več >>

Malim delodajalcem na voljo brezplačno spletno orodje za ocenjevanje tveganjna področju varnosti in zdravja pri delu

Preberi več >>

Dijaki in študentje: za ureditev zdravstvenega zavarovanja ni treba več predložiti potrdila o šolanju

Preberi več >>

Vsi rešeni primeri >>

MONITORING OF RESPONSES AT ALL TIMES

STATISTICS OF RESPONSES AND REALIZATION

TWO WAY COMMUNICATION

Collecting proposals for reducing administrative burdens via the portal

Monitoring the net effects of amendments on regulations

Single document for enable better regulation and business environment and increase competitiveness

- Unification and unified coordination of 11 projects and programmes for improvement of business environment,
- document with concrete measures, commitments, proposals for solutions, providers and deadlines for realization,
- unified reporting,
- coordinated by the Ministry of Economic Development and Technology (MEDT) and the Ministry of Interior,
- supervision of implementation performed by the Prime Minister's Office.

COOPERATION AND COMMUNICATION WITH STAKEHOLDERS

- Chamber of Commerce and Industry of Slovenia
- The Chamber of Craft and Small Business of Slovenia,
- The Association of Free Trade Unions of Slovenia

GOAL = better business environment and increasing competitiveness

REPUBLIC OF SLOVENIA
MINISTRY OF PUBLIC ADMINISTRATION

ENOTNA ZBIRKA UKREPOV
ZA BOLJŠE ZAKONODAJNO IN POSLOVNO OKOLJE

REPUBLIKA SLOVENIJA

Naložba v vašo prihodnost
OPERACIJO DELNO FINANCIRA EVROPSKA UNIJA

Domov | Ukrepi | Statistika | Kako deluje

REZULTATI ISKANJA

Išči | Izvoz ukrepov

** Ukrep/naloga je v postopku prenove*

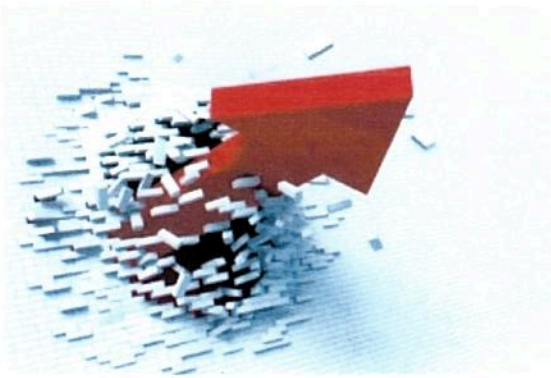
Področje	Naziv ukrepa	Odgovorna ministrstva	Status	Možnosti
Podporno okolje	Enotna poslovna točka - vzpostavitev Enotne poslovne točke	MJU	DR	
Siva ekonomija	Sistemska sprememba inšpekcijskega nadzora v Zakonu o inšpekcijskem nadzoru	MJU	DR	
Javna naročila	E-javno naročanje (e-JN)	MJU	DR	
Ostalo	e-Predpisi: Izvedba modulov v okviru MOPED	MJU	DR	
Ostalo	Oblikovanje programov usposabljanja za zaposlene v javni upravi	MJU	DR	
Ostalo	Sprejem oz. spremembe Zakona o javnih uslužbencih	MJU	DR	
Izobraževanje: kadri mladi	Vzpostavitev enotnega kompetenčnega modela v javni upravi	MJU	DR	

The application "Realisation of measures to improve the regulatory and business environment"

PURPOSE = monitoring the implementation of measures from a Single Document

- simple reporting through web application for ministries,
- transparent list of measures and the responsible ministries,
- monitoring of the status of the implementation of measures 24/7,
- timely monitoring of the realisation
- graphical and tabular representations of individual measures
- users can obtain additional information about the responsiveness of individual ministries regarding measures in the field of the competent ministry

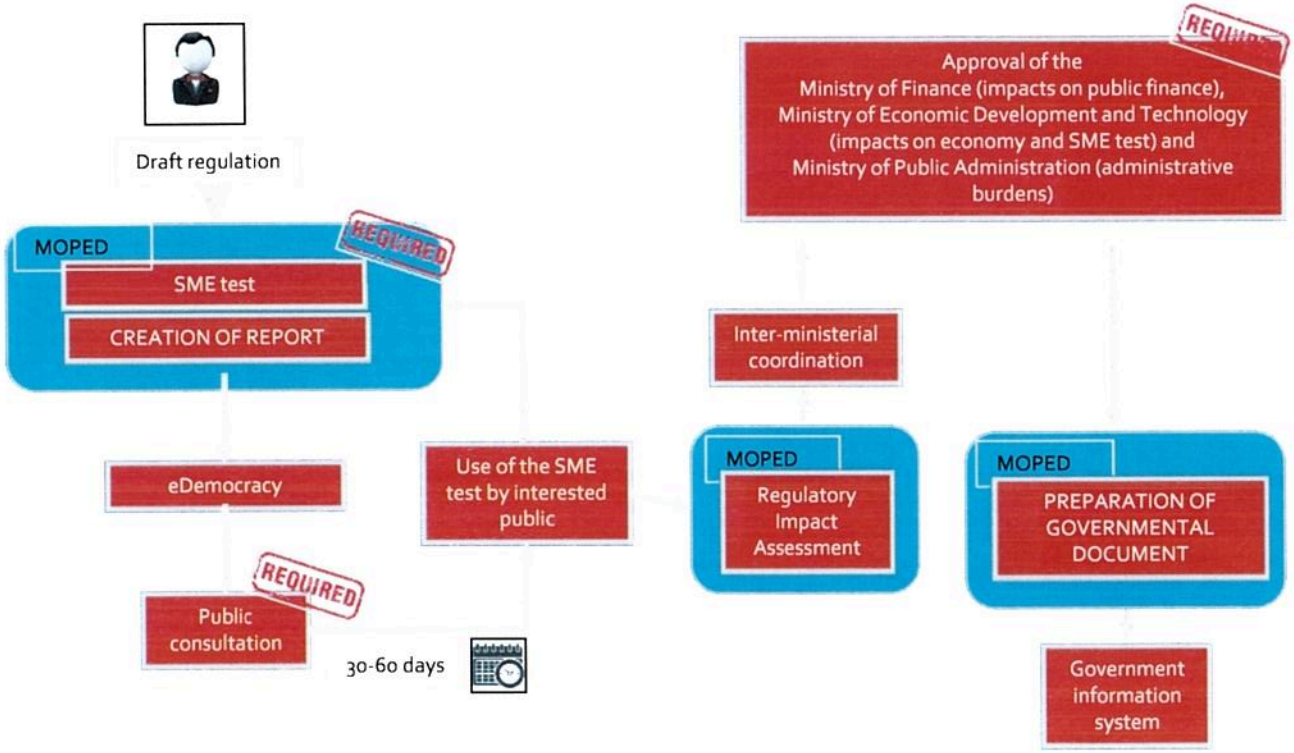
E-REGULATIONS AND SME TEST



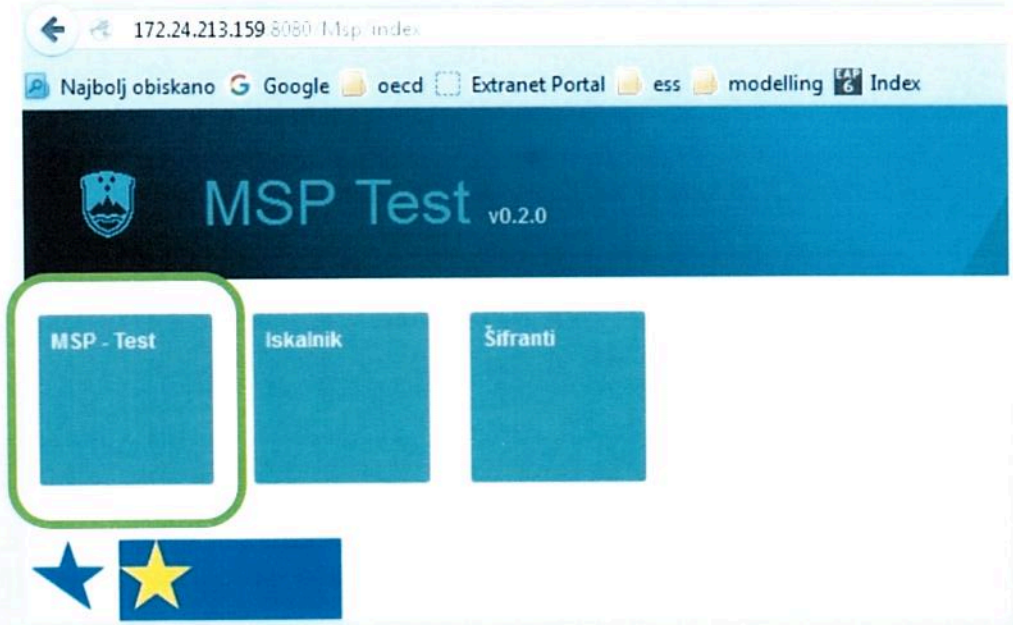
- better drafting of regulations,
- inclusion of the assessment of the effects,
- improve process of adopting regulations,
  - integration of performance assessment of regulations,
  - assessment of the implications on the economy - SME test,
- establishment of the support for processes with appropriate information technology (relevant application).

INTEGRATION OF QUANTITATIVE INFORMATION AVAILABLE FROM OFFICIAL RECORDS

LEGISLATOR – ENTRY OF QUALITATIVE DATA


Draft regulation
MOPED
SME test
CREATION OF REPORT
REQUIRED
eDemocracy
Use of the SME test by interested public
REQUIRED
Public consultation
30-60 days
Approval of the Ministry of Finance (impacts on public finance), Ministry of Economic Development and Technology (impacts on economy and SME test) and Ministry of Public Administration (administrative burdens)
Inter-ministerial coordination
MOPED
Regulatory Impact Assessment
MOPED
PREPARATION OF GOVERNMENTAL DOCUMENT
Government information system

The main functionalities

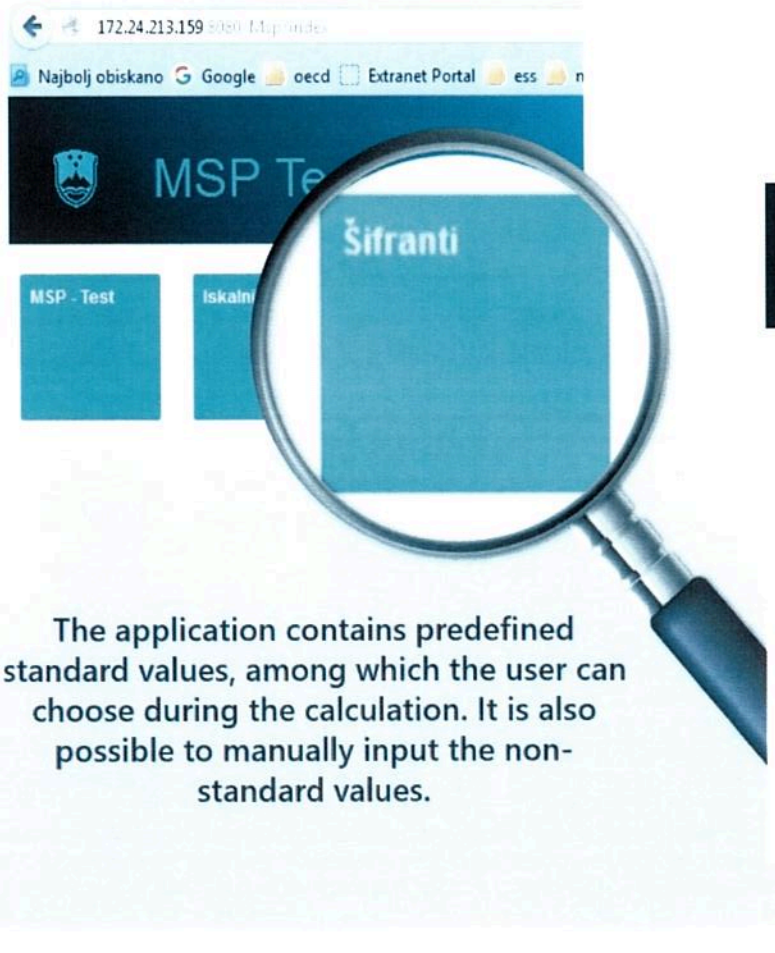


The application consists of three main modules:

DATABASE OF STANDARD VALUES

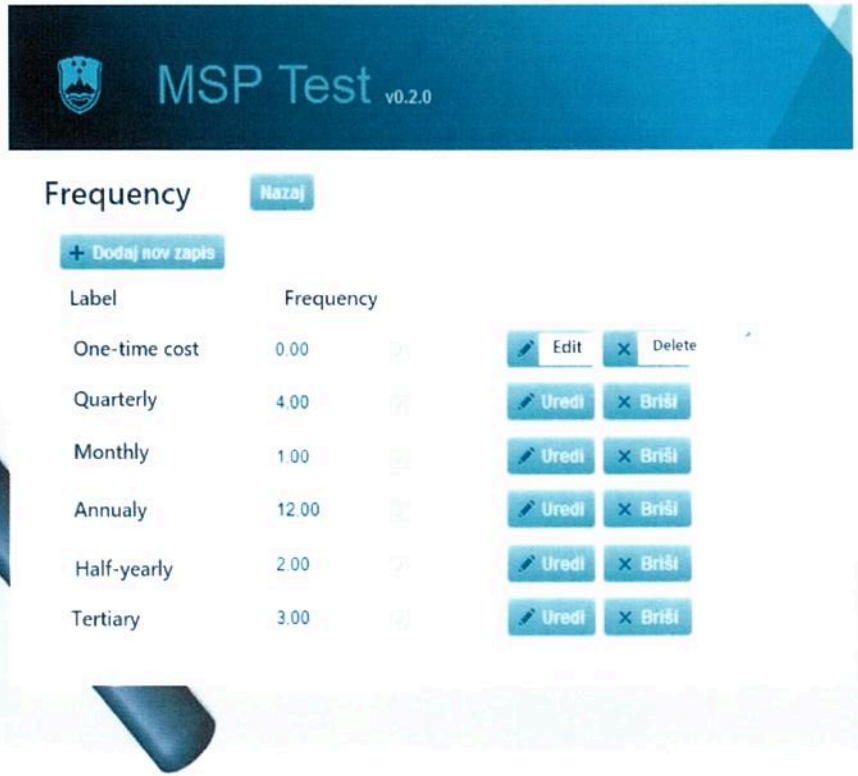
SEARCH ENGINE

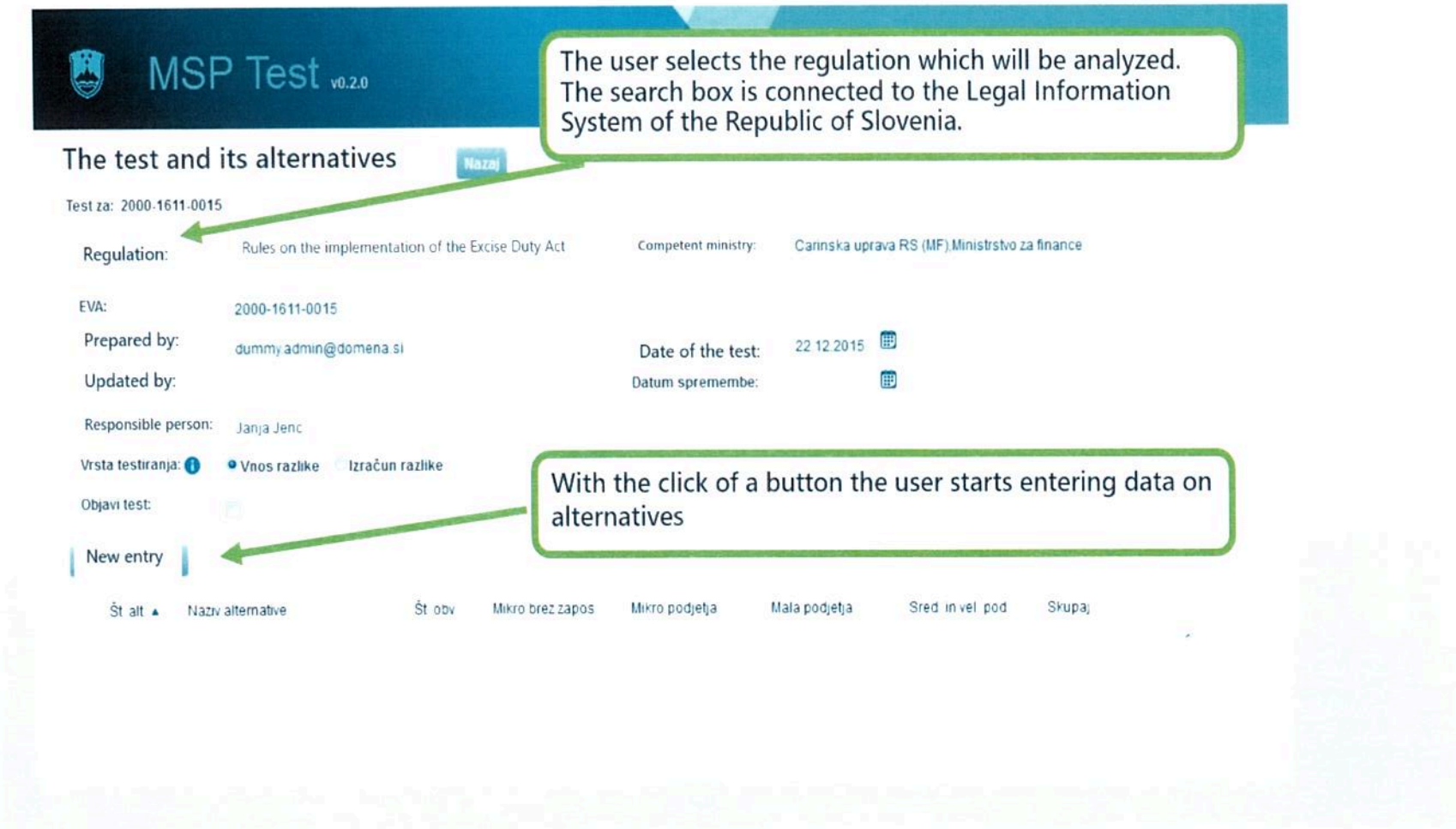
SME CALCULATOR

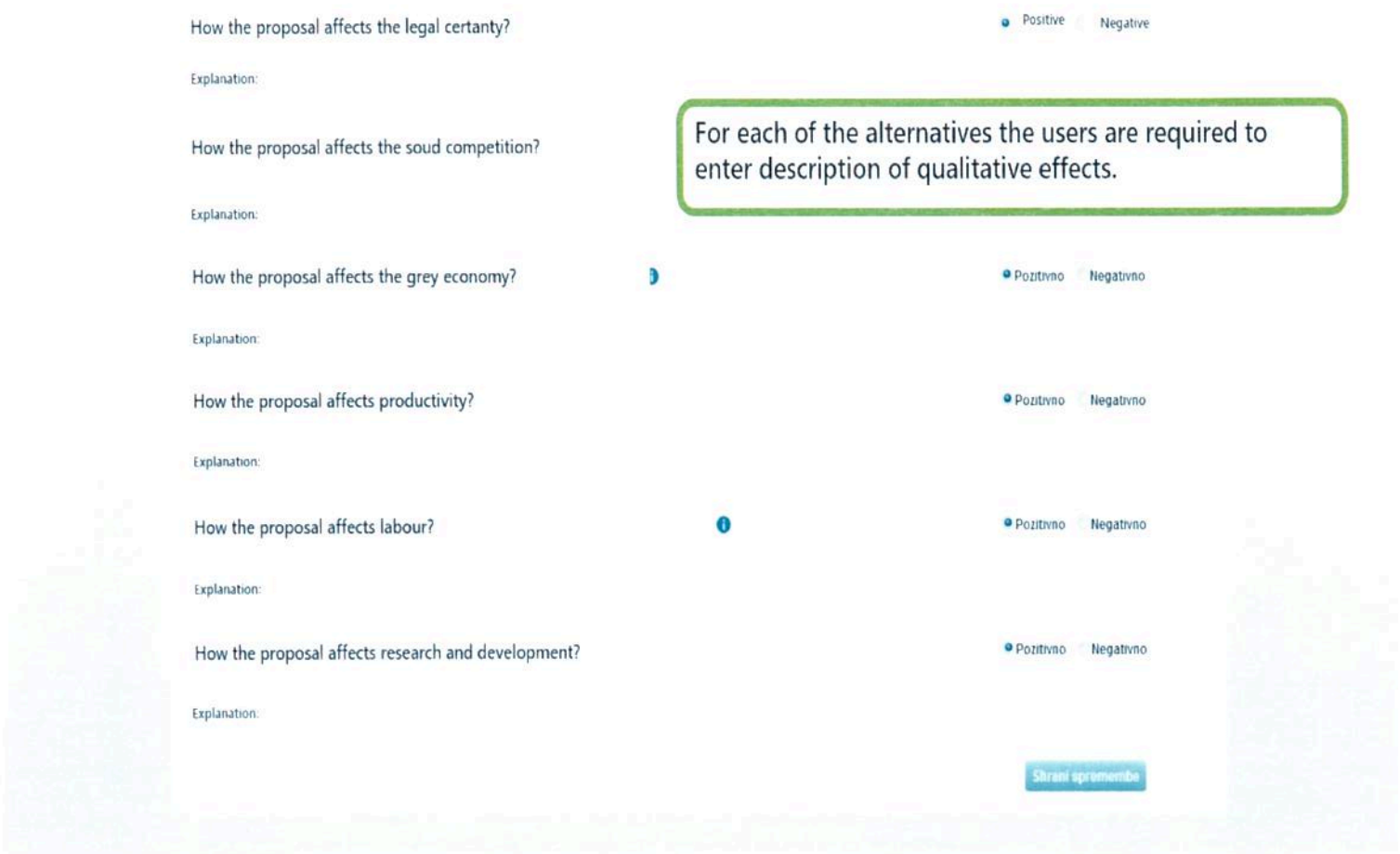


The application contains predefined standard values, among which the user can choose during the calculation. It is also possible to manually input the non-standard values.

DATABASE OF STANDARD VALUES




MSP Test v0.2.0
The user selects the regulation which will be analyzed. The search box is connected to the Legal Information System of the Republic of Slovenia.
The test and its alternatives
Nazaj
Test za: 2000-1611-0015
Regulation:
Rules on the implementation of the Excise Duty Act
Competent ministry:
Carinska uprava RS (MF),Ministrstvo za finance
EVA:
2000-1611-0015
Prepared by:
dummy.admin@domena.si
Date of the test:
22.12.2015
Updated by:
Datum spremembe:
Responsible person:
Janja Jenc
Vrsta testiranja:
Vnos razlike
Izračun razlike
Objavi test:
With the click of a button the user starts entering data on alternatives
New entry
Št. alt.
Naziv alternative
Št. obv.
Mikro brez zapos.
Mikro podjetja
Mala podjetja
Sred. in vel. pod.
Skupaj



For each of the alternatives the users are required to enter description of qualitative effects.

REPUBLIC OF SLOVENIA
MINISTRY OF PUBLIC ADMINISTRATION

OECD Review of Regulatory Reform in Slovenia

Conducted by a request of the Government of Slovenia in 2016-17

The Review aims to assess the regulatory management capacity of Slovenia by reviewing:

regulatory policies,
institutions and tools,
describing trends and recent developments
and identifying gaps in relation to good practices.

Peers from Austria, Estonia, Germany, and the U.K.

Review process included interviews and workshops held in Ljubljana with the Ministry of Public Administration.

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OECD Review of Regulatory Reform in Slovenia

CONCLUSIONS OF THE REVIEW

- Relaunch the Better Regulation policy to bring evidence-based policy back into focus.

- The Better Regulation agenda should move beyond administrative burden reduction.

- Centralize oversight of regulatory policy tools into one body and give it stronger powers, including checking the quality of RIAs and adhering to requirements for stakeholder engagement.

- Evaluate how well ministries are implementing regulatory policy requirements every 2 or 3 years. A co-ordination body or the supreme audit institution could regularly undertake reviews on the implementation of regulatory policy and report publicly on the results.

- Expand training and guidance for regulatory policy tools.

- Implement a prioritization system for RIA to ensure that proposals with higher expected impacts are analysed more in-depth.

THANK YOU FOR YOUR ATTENTION!

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